

Job Description
Position: Cost Analyst
Work Location: North Slope
Duration of assignment: 11 months
Required start date: October
Number of Positions: 2
Work Description
Primarily responsible for tracking the costs, analyzing trends, and forecasting for Infrastructure.
Responsibilities
Prepare yearly budgets and analysis. Review financial postings and documents prepared by others for accuracy and resolve audit findings. Monthly department cost tracking, reporting and analysis. Prepare monthly departmental cost reallocations. Conduct rate analysis to determine appropriate reimbursement levels and sets rates accordingly. Measures cost per unit of service to determine whether fees are being set at appropriate levels. Consults with and advises department management and accounting personnel on a wide range of cost accounting matters.
Experience & Knowledge
Minimum BA/BS and 5 years equivalent experience or AA and 7 years equivalent experience may be substituted. Database administration experience preferred.
Any Other Relevant Information
Local Candidates Preferred